

# Employment Application

Kinder Prep Learning Center  
1847 W Prairie Ave, Hayden, ID, 83835  
(208)916-0265  
admin@kinderpreplearningcenter.com



DATE OF APPLICATION:

OFFICE / ADMIN USE ONLY

DATE APPLICATION RECEIVED:

Staff Initials:

## IMPORTANT INFORMATION

- Applications must be completed in full and returned via email to admin@kinderpreplearningcenter.com
- Applicant must be 18 years of age for lead/assistant positions, 16 and older for floater positions.
- Applicant must be authorized to work legally in the US
- A valid drivers license and/or SSN card will be kept on file if applicant is hired

## PART 1: Applicant Personal Information

Last Name:		First Name:	
Home Address:			
City, State:		Zip code:	
Phone Number	Mobile:	Email:	
Preferred Contact { Call } { Email } { Text }			
Method:			

## PART 2: Employment Interests

POSITION(S) APPLYING FOR	{ LEAD TEACHER } { ASSISTANT TEACHER } { FLOATER } { EVENING CLOSER }
Age group preference(s)	{ 18mos } { 2yrs } { 3yrs } { 4yrs } { No Preference }
Seeking Full Time or Part Time?	{ Full Time } { Part Time }
Have you ever applied for a position with us before?	{ Yes } { No } { Previous Employee }
Available Start Date?	
Are you registered with Idaho Stars?	{ Yes } { No }
Have you completed an Enhanced Background check within the past 5 years?	{ Yes } { No }
Are you Pediatric CPR and First Aid Certified?	{ Yes } { No }
Are you legally authorized to work in the US?	{ Yes } { No }

**PART 3: Education**

<b>SCHOOL LEVEL</b>	<b>NAME OF SCHOOL</b>	<b>GRADUATED?</b>	<b>CERTIFICATE OR DEGREE EARNED/AREA OF STUDY</b>
HIGH SCHOOL			
COLLEGE/UNIVERSITY			
IDAHO STARS TRAINING HOURS	N/A	N/A	NUMBER OR HOURS:
CDA CERTIFICATE EARNED?			

**PART 4: Employment Information**

<b>1</b>	Company Name		
	From (month/year)	To (month/year)	Job Title
	Starting Pay \$	Ending Pay \$	Duties
	Reason for leaving?		
<b>2</b>	Company Name		
	From (month/year)	To (month/year)	Job Title
	Starting Pay \$	Ending Pay \$	Duties
	Reason for leaving?		
<b>3</b>	Company Name		
	From (month/year)	To (month/year)	Job Title
	Starting Pay \$	Ending Pay \$	Duties
	Reason for leaving?		

**PART 5: References (Employment/School/Personal) \*\*One Professional Reference Req'd**

Name	Company	Title	Phone #
Name	Company	Title	Phone #
Name	Company	Title	Phone #

**PART 6: Acknowledgement (Please initial next to each statement)**

Initials	I certify that all information provided on this employment application and true and accurate to the best of my knowledge and ability.
Initials	I understand that Kinder Prep Learning Center reserves the right to investigate and verify all information provided on this form, to include dates of attendance at educational institutions, training hours, employment dates and rates of pay and references.
Initials	I understand that clearance of an Enhanced Background check through the Idaho Department of Health and Welfare, Pediatric First Aid and CPR certification and creation of an Idaho Stars RISE account with subsequent training hours will be mandatory upon accepting a job offer with Kinder Prep Learning Center, at applicants expense.
Initials	I understand that all positions at Kinder Prep Learning Center require passed enhanced background checks and a conviction is not an automatic disqualifying factor for employment. Clearance will be awarded by the IDHW Criminal History Unit.

Applicant Name:	
Applicant Signature:	Date:

OFFICE / ADMIN USE ONLY	
DATE APPLICANT CONTACTED:	Staff Initials:
INTERVIEW DATE:	APPROVED: { YES } { NO }

**\*\*Please attach Resume and Reference Page if available**